


22 February 1980

MEMORANDUM FOR: Director of Personnel Policy, Planning and Management

STAT
FROM

: 
C/PMES/PPPM

SUBJECT : Analysis and Reporting of FY 80 APP

1. You will recall our meeting of 25 January during which we discussed the approach we would use in preparing the analysis of the FY 80 APP involving the use of trend charts, etc. Attached herewith for your review is a draft of a proposed memorandum to the DDCI which contains a succinct statement of analysis of the FY 80 APP. It highlights those findings which we feel would be of particular interest to top management, and as you will recall, serves the purpose of providing a message without involving the managers in an inordinate amount of detail or dependence on the consolidated chart itself.

2. We propose forwarding the individual Career Service reports separately to draw special attention to the individual efforts they have made in reviewing the significance of their own APP. In this regard those who have responded to date (DDA, NFAC, & DDS&T) have done a good job in focusing on issues and concerns suggested by APP related data. It is encouraging that in this first formal effort to direct Career Service managers to provide their own APP analyses that they have responded so well.

3. Should the attached draft meet your approval we will proceed immediately to prepare it in final form for transmission on 3 March, a target date approved previously. (NOTE: The graph on promotions is presented in some detail to show grade group variations. We know the DCI is particularly interested in promotion activity, but we don't especially endorse such a "busy" chart. We would recommend limiting the chart to the black lines which depict overall promotion experiences).



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Approved For Release 2005/08/02 : CIA-RDP82-00357R001000050026-2

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Analysis and Reporting of FY 80 APP

FROM:

C/PMS/PPPM
1006 Ames

EXTENSION

NO.

DATE 22 February 1980

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/PPPM/P&C
1006 Ames

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2.

3. DD/PPPM
5E58 Hqs.

2 2 FEB 1980

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5. D/PPPM
5E58 Hqs.

25 FEB 1980

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Very good.